

PLATTE COUNTY DRIVEWAY PERMIT POLICY

General rules, regulations and policies for the connection of private driveways onto County Roads.

The County will build all established driveways or field entrances at the time a road is constructed or reconstructed. The County will provide the initial driveway to parcels of land not less than 10 acres, only if no other access is available to the property owner. The County will not build a private driveway or furnish the necessary drainage structures for access to any contemplated subdivision, mobile home park or commercial development. Subdivision access and driveways will be the responsibility of the developer or the individual property owners.

Any person desiring to construct a private driveway or field approach or any person desiring to relocate, change use or alter including paving or widening an existing driveway or approach connecting onto a County Road or public roadway within an unincorporated Village or Subdivision outside the limits of an incorporated City or Village shall apply for permit from the County Highway Superintendent.

An application for a driveway permit must be obtained from the Platte County Highway Department. The applicant must provide the property legal description along with other pertinent information to process the permit form and are asked to field mark the proposed driveway location with two flag markers. The County Highway designee will inspect the driveway location and specify the drainage structure requirements if needed. There is no charge for this permit. Only one access location per permit. Permit review may take approximately 10 working days to process (weather permitting). Any cleaning or re-grading of the existing road ditch for private driveway construction along roads maintained by the County will be done by the County or done under the County's direct supervision. Adequate time shall be given to allow utility line locates to be done prior to any ditch cleaning or re-grading. All other work, including furnishing and installing the required drainage structure shall be done at the expense of the property owner.

REQUIREMENTS:

1. For Commercial and accessory access permits, applicant shall submit a site plan for review by the County Highway Superintendent showing existing driveways and the site conditions along with the proposed installation and accessory access location including a use and frequency estimate for the additional driveway. All commercial driveway access approaches that connect to a paved public roadway shall be paved from the edge of the connection public roadway to the adjacent road right of way line. Installation, maintenance and upkeep of such paved approach shall be the responsibility of the property owner that the drive serves and shall be construction in accordance with access permit guidelines and requirements.

2. All materials and construction methods used on work within the limits of the road right of way shall conform to the latest Nebraska Specifications for Highway Construction.
3. The applicant agrees that there will be no interference with traffic unless specifically provided for as a part of the permit conditions.
4. The traveling public shall be protected in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) for streets and highways.
5. The applicant agrees that no portion of the right of way will be used for parking, storage, advertising signs or any other commercial or notification activity.
6. The applicant, his successors, or assigns, shall assume all risk and liability for accident and damages that may accrue to persons or property as a result of this work
7. All drainage resulting from the construction of the driveway or approach shall be adequately sloped and crowned to the satisfaction of the County Highway Supt. to contain and control drainage to the ditches and prevent runoff onto the connecting roadway. The surface of the private driveway approach shall slope away from the shoulder of the connecting roadway to the ditch line of the connecting roadway at a minimum slope of $\frac{1}{4}$ " per foot.
8. The applicant agrees to notify the County Highway Department when work covered by the permit has been completed and ready for a post construction/installation filed inspection for final acceptance and approval.
9. When a driveway approach to the public right of way is to be paved, the following conditions shall apply:
 - The County recommends paved driveways to be a minimum of four inches (4") concrete or a minimum of five inch (5") asphalt.
 - Driveway shall be sloped and crowned to prevent drainage onto the connecting roadway except when connecting to urban type pavement with curb and gutter drainage.
 - Driveway paving forms shall be inspected prior to placement of the pavement by a representative from the County except when connecting to urban type pavement with curb and gutter drainage.
 - A twenty four hour notice shall be given for driveway inspections prior to paving.
 - When connecting a paved driveway to an adjacent paved public roadway, the driveway surface shall match the existing public road surface elevation with a tolerance of the connecting driveway being no more than $\frac{3}{8}$ of an inch above the adjacent roadway.
 - Maintenance and upkeep of any paved driveway shall be the sole responsibility of the property owner that the driveway serves.
 - When determined by the County Highway Supt. office that a driveway culvert pipe located within a County maintained road right of way has deteriorated to the point of replacement, the County will replace the damaged culvert but will not be responsible for driveway pavement replacement.

- If the driveway access is to a gravel or non-paved roadway, the paved portion of the private driveway shall stop at the property line and shall not encroach on the County right of way.
10. Construction of culvert headwalls is not permitted. Plastic culvert pipes are not permitted. Landscaping which may cause a safety hazard or maintenance concerns shall not be permitted within the road right of way.
 11. The minimum drive-top width is 16 feet. The maximum drive-top width for residential or accessory access drives is 25 feet. The maximum drive-top width for filed and commercial access drives is 35 feet. No driveway culvert pipe shall be located within 24 feet of any adjacent driveway culvert pipe.
 12. No access permit shall be issued for any drive located within 100 feet of the centerline of an adjacent intersection of any county or public road. (Desired buffer distance is 150 feet).
 13. Where a culvert is deemed necessary beneath the private driveway, as determined by an authorized representative of this Department, a Corrugated Metal Pipe Culvert shall be installed in compliance with permit specifications by the applicant at their expense. The County may provide a culvert not to exceed 40 feet in length for an approved driveway. Additional length of culvert required shall be paid for by the land owner. Driveways to parcels of land less than 10 acres, the installation of additional driveways, extensions or replacements to existing driveways shall be the responsibility of the property owners. On county maintained roads, the County assumes ownership of culvert pipes after installation. On township maintained roads, the Township assumes ownership of culvert pipes under 40" in width and the County assumes ownership of culverts over 40" in width after installation.

If concrete pipe is desired and installed, the applicant/owner is responsible for all costs incurred in cleaning, maintenance and/or replacement at such time that may be designated by the County.

14. Circle drives are not allowed along County road with have a speed limit of over 35 MPH.

Approved this 19th day of February, 2019.

By the Platte County Board of Supervisors: _____

Jerry Engdahl, Chairman

Attest:

Diane Pinger, Clerk